**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Monday 9th December 2024 at 7.00pm

**Parish Councillors Present:** J Higginson

D Hamer

 P Fleming

**Apologies Received:** S Ayrey

J Dean

D Edmondson

 S Bargh

**Also Present:** C Mashiter – Clerk

The meeting opened at 7.00pm

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| **24-130** | **Dispensations and Declarations of Interest** There were no dispensations or declarations of interest |  |
| **24-131** | **Public Participation.** No public present |  |
| **24-132** | **Reports from County Councillors –** None  |  |
| **24-133** | **Minutes of Previous Meeting** The minutes of the November meeting, previously circulated, were approved as a true record and signed by Cllr J Higginson – Chairman. |  |
| **24-134** | **Updates and Progress from Previous Meeting**Mrs L Molloy is prepared to take the transport issue forward with Lancashire County Council. Minutes relating to previous efforts to be forwarded to her. OngoingRefuse Bin Sunderland Point – a different platform has been used to try and move this forward. Ongoing.Grit Bin refils. OngoingBus Shelter light replaced. CompletedChristmas Tree, delivered, erected, decorated and switched on. CompletePot hole by Lades bridge repaired. There was a leak.CompletedLeaning Tree on Chapel Lane identified as the responsibility of the Diocese. This has been reported to them by retired vicar Rev L Moffatt. CompletedSafeguarding Adults. Dementia booklets are to be delivered within the week. To be distributed within the Memorial Hall and the Church. CompletedShare The Road signs ordered from the County Council. OngoingSunderland Point Toilets, Trailholme Road, Kersey Meadow, the Play Park and the Overton stone all separate agenda items. | **Clerk****Clerk****Clerk****Clerk****Clerk** |
| **24-135** | **Governance** All policies to be updated in line with training. OngoingAn update on the Lancaster District Local Plan is available on the City Council website. No further action at present. | **Clerk** |
| **24-136** | **Finance** Reviewed costs for repairs to the play park had been received from Lancaster City Council but the Chairman informed the meeting that the climbing frame net did not now need replacing, He had carried out an acceptable repair. The city council to be informed and requested to carry out the remaining works. OngoingA training budget of £250 had been added to the previous pro forma budget. The amended 2025/26 Budget and Precept request were approved and signed. Completed | **Clerk** |
| **24-137** | **Payments****Cheques** Clerk **263.90** Salary 311.00 PAYE **-** 62.20  248.80  Vodafone 15.10 12.58  + 2.52 vat  Broadgate Garage **269.89** 224.91 + 44.98 J Higginson repairs **41.50**Masterpart – roundabout 17.89 + 3.21vat  21.10 Yesss Electrical  17.00 + 3.40 vat 20.40**D/Ds**  Waterplus S/Pt toilets **15.08**  E-On Next S/Pt toilets  **30.80** 29.33 + 1.47 vat **On Line** HMRC -PAYE **62.20**Crabtree Christmas Tree **290.00** **TOTAL PAYABLE £973.37** | **Clerk** |
| **24-138** | **Training** The clerk has been advised by SLCC that she now needs to undertake training for Local Council Administration. The first level is ILCA - Introduction to Local Council Administration and FILCA – Financial Introduction to Local Council Administration. A CPD – continuous personal development record needs to be completed. Ongoing | **Clerk** |
| **24-139** | **Planning**24/01098/OUT Outline application for the erection a dwelling C3 with associated access on land South of 23 Lancaster Road, Overton for Mr Ian Taylor. So long as eco related considerations are incorporated and consideration is given to the proximity of the local school, There are no objections.  | **Clerk** |
| **24-140** | **Parish Matters**Sunderland Point Toilets. An offer of £1 has been accepted by Lancaster City Council for the toilet block and the freehold, subject to our acceptance of T’s & C’s. These will be sent within the next few weeks. OngoingPlay Park – J Higginson joined a Crowdfunding/Spacehive meeting on November 26th for available funding for the development of a ball park. A formal interest has to be registered together with proposals for obtaining public support. J Dean is to be asked to take this forward. OngoingMrs Tyrell’s fence repair pending alterations to play park.Kersey Meadow. Nothing further has happened, J Higginson will attempt to contact them again for a further update. OngoingThe ‘Overton Stone’ The stone will be transported to Tony Homes’s workshop in the new year. OngoingOverton Flag OngoingGreen Team - A quote for a new Stigma 900WX mowing machine has been received from Dennis Barnfield at a discounted price of £8K incl vat. A saving of £1800 on the RRP. After consideration of the amount to be reclaimed for the vat portion and the estimated value of the old machine it was agreed unanimously to purchase this. CompletedTrailholme Wood. Plans on hold. A tree has been blown down during the recent storm. D Hargreaves to be asked to cut it up and remove it. OngoingNothing has been received from the land registry regard to the land on Trailholme Road. OngoingThe ‘Suicide Prevention Bench’ email was discussed and it was agreed that we would not take this forward. | **Clerk****JD****JH****DE****DE****Clerk****Clerk****Clerk** |
| **24-141** | **Correspondence**Central Digital and Date Office – build a professional website. No ActionGlasdon Booklet for street furniture – file for future referenceWar Graves Memorial Trust Bulletin – unsubscribeLune Valley Rural Housing Assoc Ltd Annual Report – Invitation to become involved – No interest unsubscribeBroadgate Garage – Notification that invoices and fuel account sheets would in future be sent out by email. Noted**Date of Next Meeting, Monday 13th January 2025 at 7pm in the Supper Room, Overton Memorial Hall** | **Clerk****Clerk****Clerk****Clerk** |